

# ANNUAL REPORT

JULY 1, 2016—JUNE 30, 2017

## Expanding Horizons, Enriching Minds



*LDL's Touch a Truck program remains a popular attraction with area youngsters.*



*Director John Martin performed a dumpster dive at Winterfest 2017 to raise money for Save the Catwalk.  
Photo by Randy Riksen.*

OUR MISSION is to provide exceptional library services and resources to the public that increase knowledge, inspire imagination, and strengthen the community.



## Loutit District Library Goals for 2016-2017

1. Continue offering excellent, efficient and financially responsible library activities, services and programs of social, economic and cultural interest for youth, teens and adults in a welcoming and accessible facility.
2. Continue collaboration with area agencies and non-profits to use the Loutit District Library to promote business retention and development.
3. Explore opportunities and expand existing resources for promoting early childhood literacy.
4. Increase and promote access to digital and print resources to meet the informational, recreational and educational needs of library patrons.
5. Explore opportunities to expand library services to underserved populations.
6. Utilize staff professional development training to further engage our community.

Adopted by the Loutit District Library Board of Trustees on May 3, 2016



## Operational Statistics

Total Circulation	379,086
Patron Visits	206,811
Reference Questions	18,892
Registered Cardholders	22,490
Total Items in Collection	162,289
eBooks & eMagazines	40,685
Operating Millage Rate	.9724*
Debt Service Millage Rate	.1200
District Taxable Value	\$2,070,640,560

\*This rate is less than the voter-approved operating millage of 1.0.

## Circulation by Municipality

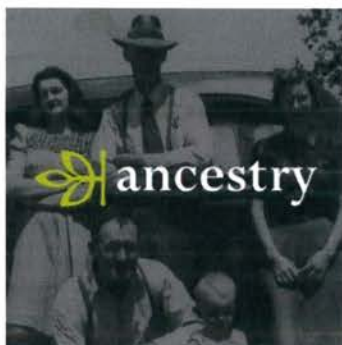
MUNICIPALITY	2016-2017	% TOTAL
Grand Haven Township	117,773	37%
City of Grand Haven	87,280	28%
Robinson Township	26,255	8%
City of Ferrysburg	16,325	5%
Port Sheldon Township (part)	5,420	2%
Non-Resident	62,089	20%



## Loutit District Library Strategic Plan

In 2015, the Library Board adopted a revised three-year strategic plan to help guide library services and programs. Below are the three goals adopted in the plan, along with highlights from the 2016-2017 Fiscal Year on some of the ways the library staff and trustees worked to meet these goals.

### Goal 1: Facilitate public access to information and works of the imagination



Genealogists have access to Ancestry and more at LDL.

- The library subscribes to several online databases and electronic resources. The most heavily used are OverDrive for electronic books, Ancestry.com for genealogical research, ReferenceUSA for business related information, Zinio for online magazines, Pronunciator for foreign language study, and many additional online resources accessible through the library's website and the Michigan eLibrary. All are available, free of charge, to library patrons with a valid Loutit District Library card.
- More than 162,000 books, CDs, DVDs, and other items are available at the library, including over 20,000 electronic books.
- The library is open 69 hours per week, 7 days per week during the school year.
- The library offers 64 public access computers, which were used 26,827 times for research and recreational use. More than 44,000 wireless computer sessions were utilized by patrons on their own devices.

### Goal 2: Motivate residents to continuously learn and be engaged in their community



Jessica in the Rainbow was a hit with concert-goers.

- Parents enrolled 1,589 children and teens in the annual Summer Reading Club.
- Classes and programs on a wide variety of topics were held, attracting more than 20,800 people of all ages to the library to learn and engage.
- Musical performances in the library were offered on the second Sunday each month from September to May. Additional musical events were presented throughout the year.
- Through collaboration with the Main Street Downtown Development Authority, youth art entries in the 2016 ArtWalk event were again displayed at the library. Following the selection of winning entries in a variety of categories, the public enjoyed an awards ceremony and an outdoor ice-cream social in the library courtyard.
- Library staff led six tours at Lake Forest and Grand Haven Township's Historic cemeteries, along with two historic downtown Grand Haven tavern tours.

### Goal 3: Provide exceptional services, programs and facilities



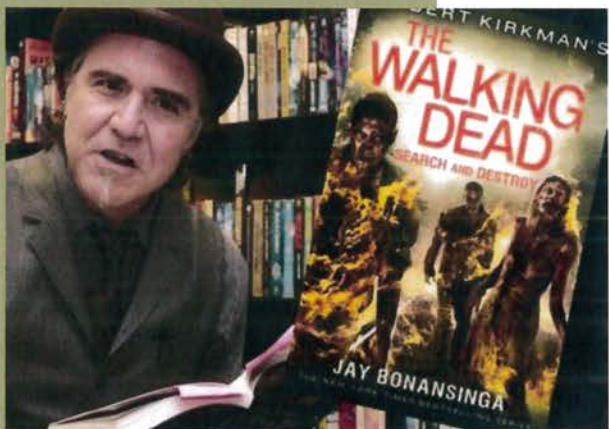
New US citizens were sworn in at Loutit District Library.

- In collaboration with the Spring Lake District Library, LDL continued the 1000 Books Before Kindergarten program to promote early childhood literacy. More than 635 area preschool children have been enrolled in this valuable learning opportunity.
- Working with the GVSU Veterans History Project, library staff coordinated recording of area vet's stories at the library and Grand Haven High School.
- In partnership with the United States Citizenship and Immigration Services Detroit office, LDL hosted eight naturalized citizenship ceremonies. At each ceremony, an average of 40 new US citizens were welcomed. Since December 2015, the library has hosted 22 ceremonies at which more than 880 new US citizens from throughout Michigan were sworn in.
- The library participated with Grand Haven Area Public Schools, Ottawa County Public Health Department, Grand Haven Area Community Foundation, Love INC, and several other area non-profits in Meet Up and Eat Up, a summer food distribution program, to offer 13 weeks of free lunches on Mondays and Wednesdays in Central Park, along with 13 weeks of 5-day lunches at River Haven Mobile Home Community.
- Through the refinancing of the library's 2007 building bonds, \$500,000 will be saved over the next 10 years.



## Programs at Your Library

During 2016-2017, Loutit District Library provided programs for citizens of all ages.



### Adult

Programs and computer classes attendance: 10,031  
 Cabin Fever Reliever participation: 300  
 Beachcomber Book Bingo participation: 335

*Author Jay Bonansinga treated fans to a spooky evening.*



### Children

Program attendance: 10,230  
 New Reader Roundup (First Graders): 462  
 Summer Reading Program participation: 1245

*Evan Bagley was one of the proud finishers of the 1000 Books Before Kindergarten reading program.*

### Teen

Program attendance: 598  
 Summer Reading Program participation: 344

*Teens created art from obsolete CDs at one of the many craft programs.*





Volunteer Carrie Miel lent her artistic talents to the showcase of the Cheapstacks Used Book Store, located on the lower level.

#### CHEAPSTACKS HOURS

Monday	10:00 am—5:30 pm, 6:30—8:30 pm
Tuesday	10:00 am—5:30 pm
Wednesday	10:00 am—5:30 pm, 6:30—8:30 pm
Thursday	10:00 am—5:30 pm
Friday	10:00 am—4:00 pm
Saturday	10:00 am—4:00 pm
Sunday	1—4:30 pm
(closed Memorial Day weekend through Labor Day weekend)	

## The Friends of Loutit District Library

The Friends of Loutit District Library meet the first Wednesday of the month (September to May) at 7:00 p.m. in Cheapstacks. Stop by the store for more information about becoming a member. Guests are welcome!

Funds generated by the Friends through Cheapstacks and the public copy machine supplemented the library's budget by \$10,856 this fiscal year. Among the library materials made possible by the Friends' generosity were: prizes for youth and adult reading programs, Express and out-of-print books, science fiction and fantasy books, audio-visual materials, magazines, materials and supplies for the Local History and Genealogy Romm, paper bags for patron checkout, and *Save the Catwalk* banners promoting the library for downtown Grand Haven. A Kindle Fire HD 7 and a \$25 Gift Card were provided as prizes for the *Walk the Beat* music event, along with gift certificates for downtown area stores as extra Beach Comber Bingo reading prizes.

## Library Volunteer Corps

The helpfulness, attentiveness, and warmth of volunteers add a refreshing dimension to the Library. Not only do they supplement our paid staff, volunteers also bring a creativity and a vitality that is necessary for the growth of the library. The Library Volunteer Corps provided assistance ranging from mundane tasks to helping coordinate special events. During the 2016-2017 fiscal year, LDL increased the quality of its services through the helping hands of 81 volunteers who donated 4,052 hours of service.

### Loutit District Library Goals for 2017-2018

1. Promote Loutit District Library's visibility as a community space where everyone is respected and welcome to share, learn and pursue personal growth.
2. Offer excellent and financially responsible library activities, services and programs of social, economic and cultural interest for youth, teens and adults.
3. Provide and expand access to technology, and digital and print resources that meet the informational, educational and recreational needs of our library patrons.
4. Collaborate with area agencies and non-profits to leverage Loutit District Library's resources to promote civic engagement, provide entertainment, and promote learning and self-improvement.

Adopted by the Loutit District Library Board of Trustees on April 11, 2017.

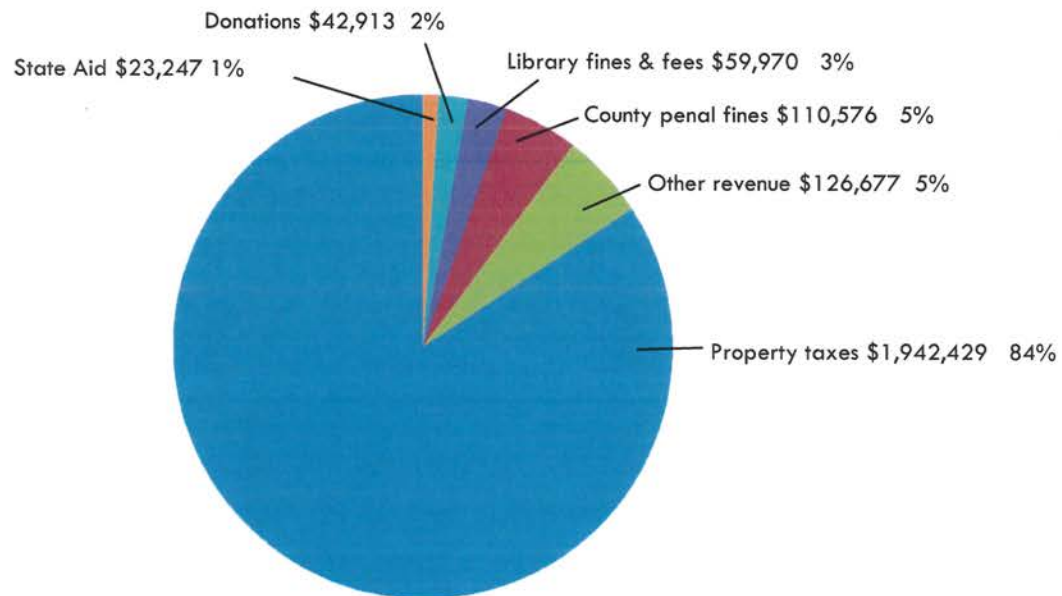


Volunteer Steve Lyles cleaned and polished DVD, Blu-ray, CD, and MP3 discs.

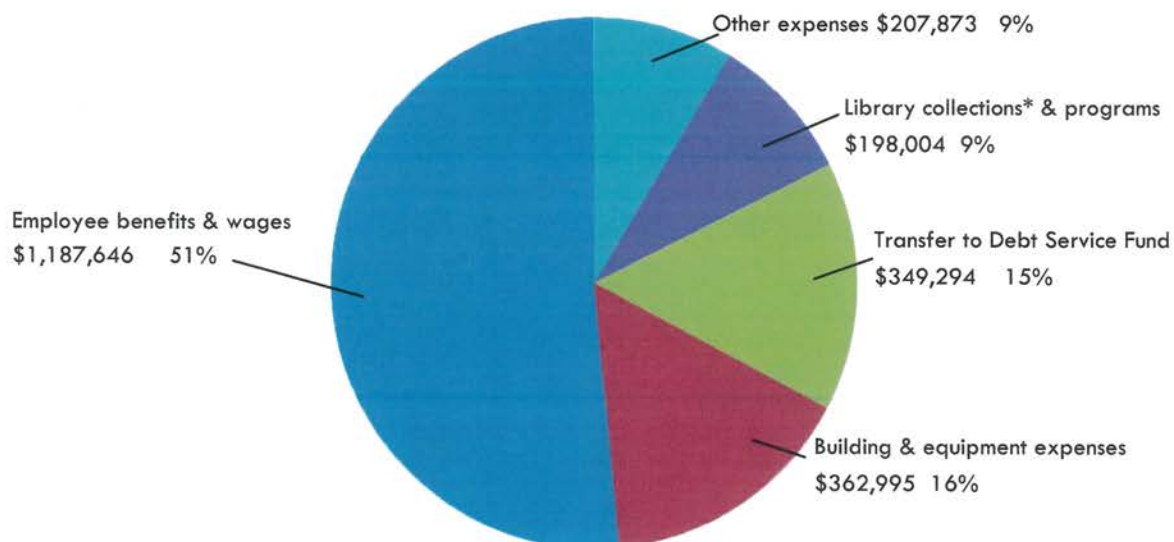


## General Fund (Actual) Revenues and Expenditures for 2016-2017

Revenue \$2,305,812



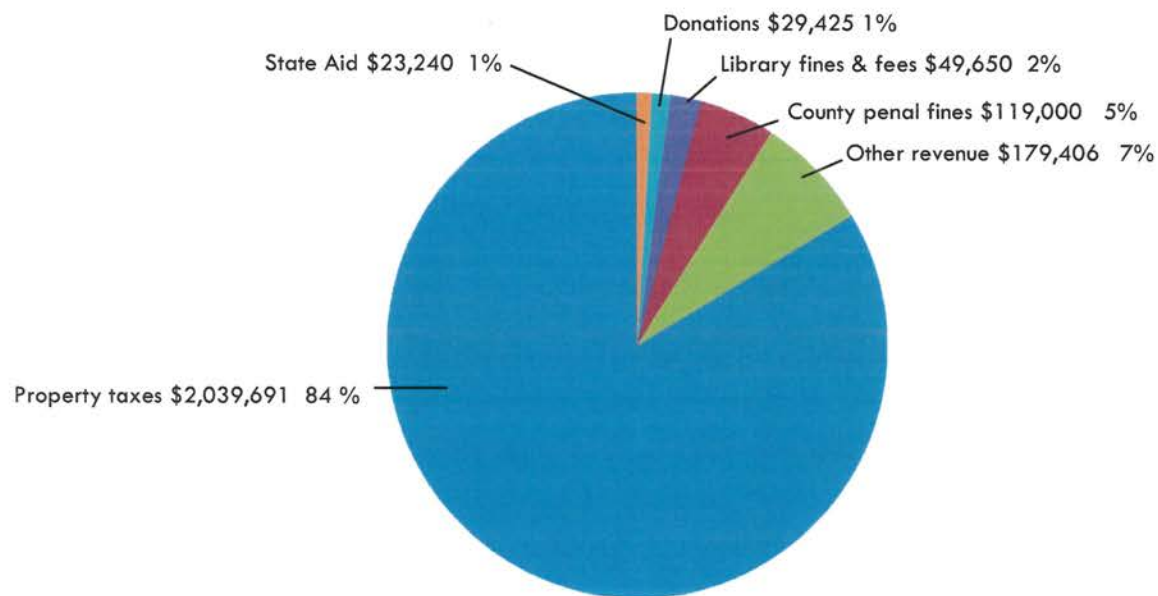
Expense \$2,305,812



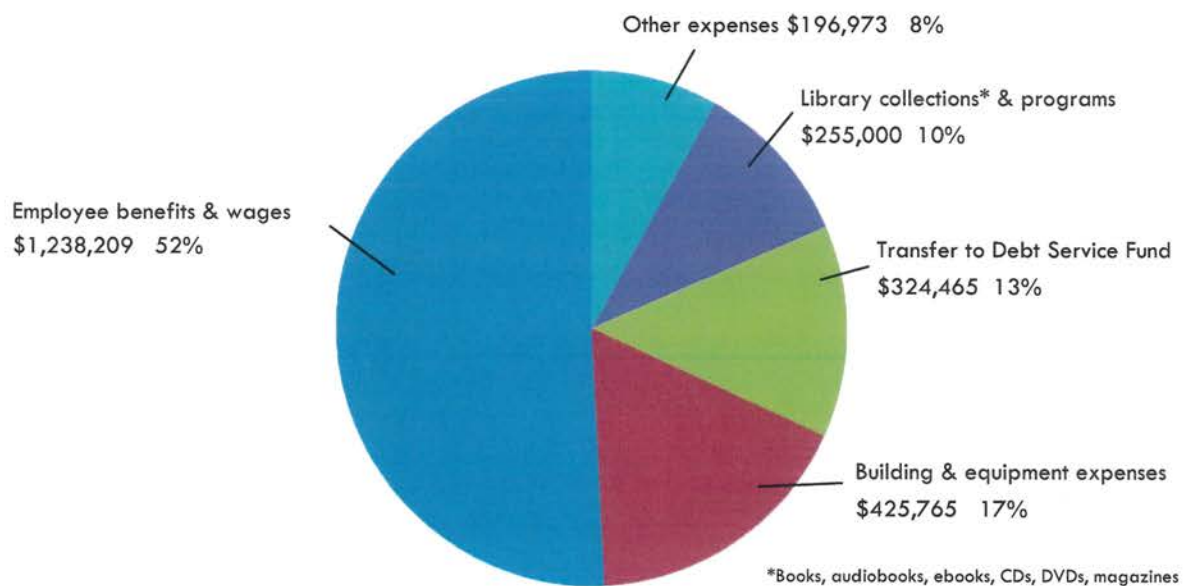
\*Books, audiobooks, ebooks, CDs, DVDs, magazines

## General Fund (Budgeted) Revenues and Expenditures for 2017-2018

Revenue \$2,440,412



Expense \$2,440,412



\*Books, audiobooks, ebooks, CDs, DVDs, magazines

## Board of Trustees

### 2016-2017

**Susan Robertson**, President (Grand Haven Charter Township)  
**Kathleen Osmun**, Vice President (Robinson Township)  
**Mary Jane Belter**, Secretary (Grand Haven Area Public Schools)  
**Dave De Young**, Treasurer (City of Grand Haven)  
**Burton H. Brooks** (City of Grand Haven)  
**Helen Bulthouse** (Robinson Township)  
**Caryn Lannon** (Grand Haven Charter Township)  
**Joseph Lyons** (City of Ferrysburg)

### 2017-2018

**Dave De Young**, President (City of Grand Haven)  
**Kathleen Osmun**, Vice President (Robinson Township)  
**Mary Jane Belter**, Secretary (Grand Haven Area Public Schools)  
**Burton H. Brooks**, Treasurer (City of Grand Haven)  
**Helen Bulthouse** (Robinson Township)  
**Caryn Lannon** (Grand Haven Charter Township)  
**Cathy Rusco** (Grand Haven Charter Township)  
**Lisa Menerick** (City of Ferrysburg)



**Loutit District Library** serves residents of the City of Grand Haven, the City of Ferrysburg, Grand Haven Charter Township, Robinson Township and that part of Port Sheldon Township in the Grand Haven Area Public Schools' service area. The Library service area population is 35,540. The Library is open 69 hours per week September through May and 65 hours per week June through August.

## HOURS

Monday—Thursday	9:00 a.m. to 9:00 p.m.
Friday	9:00 a.m. to 6:00 p.m.
Saturday	9:00 a.m. to 5:00 p.m.
Sunday	1:00 p.m. to 5:00 p.m.

CLOSED Sundays Memorial Day weekend  
through Labor Day weekend.



## Loutit District Library Staff as of July 2017

### ADMINISTRATION

John Martin, Library Director  
 Kerry FitzGerald, Assistant Director  
 Gail Skruch, Business Manager  
 Larry Halverson, Community Relations Coordinator  
 Sandie Cleverenga, Clerical Aide

### ADULT SERVICES

Laura J. Kraly, Dept. Head  
 Mary Mihovich  
 Sharon Piersma

### YOUTH SERVICES

Allison Boyer, Dept. Head  
 Marilyn Painter  
 Susan Trittin

### CIRCULATION AND TECHNICAL SERVICES

Katie Alphenaar  
 April Billedeau  
 Kavitha Biddanda  
 Anna Cox  
 Julia Hoebeke  
 Sarah Johnston

Stephanie Keur  
 Jennifer Norton  
 Yvonne Olmsted  
 Michelle Plews  
 Kimberly Rice  
 Julie Williams

### LOCAL HISTORY/GENEALOGY

Jeanette Weiden  
 Elizabeth Potter

### PUBLIC COMPUTING

Connie Bird  
 Kat Desjardins  
 Heather Love

### MAINTENANCE

Robert McGee

## Loutit District Library

407 Columbus Avenue, Grand Haven, MI 49417

Phone 616.842.5560 ~ Fax 616.847.0570 ~ [www.loutitlibrary.org](http://www.loutitlibrary.org)