Loutit District Library

Building and Grounds Committee Meeting Minutes

December 27, 2022

Present: Lisa Menerick, Cathy Rusco, Martin Lidacis, and Ellen Peters

Absent: Dave De Young and Kerry Fitzgerald

Also present: Burton Brooks, Caryn Lannon

Chair Rusco called the meeting to order at 11:18 a.m. in Program Room B.

1. Janitorial Proposals – LDL wants to change janitorial services for several reasons. Lidacis had gathered three proposals, and has a fourth later in the week, to review. The committee agreed to recommend the company ServiceMaster Clean, pending review of the fourth company. The cost is almost double, so Peters will also review the budget.
2. Arborist Proposal – Dykstra Landscape submitted an estimate to for grounds maintenance and enhancement that includes tree removal, pruning, clearing, planting, and other work. The estimate is for $6,104. The committee agreed with the recommendation.
3. Fire Alarm System – Martin updated the committee on the issues with the older Siemens system. The smoke detectors are $1,600 each and there are 100 detectors. They are reaching end-of-life, and one has failed already.
4. Building Consultant – Peters set up a meeting with Ross Smith on January 9, 2023 to explore options for replacing or repairing the Siemens system, as well as to review other issues and his prior long-term plan for building.
5. Parking Garage Snow – Lidacis will call to have snow that drifted into garage during the blizzard removed.
6. Ceiling Leak in Vestibule – Lidacis calling roofing repair company to fix issue causing leak from large amounts of snow/blowing during blizzard.
7. Public Comments – none
8. Additional Items – Send building committee building’s 12-month maintenance plan and Ross Smith’s overall assessment, as well as final janitorial proposals. Include all in 1/10/23 packet.

Meeting adjourned – 12:30 p.m.

Respectfully submitted,

Ellen Peters

Executive Director