Loutit District Library

Building and Grounds Committee Meeting Minutes

October 4, 2023 @ 4:00pm in Program Room B

Present: Lisa Menerick, Cathy Rusco, Martin Lidacis, Kerry Fitzgerald, Anne Harrison

Also present: Burton Brooks, Ellen Peters

Chair Rusco called the meeting to order at 10:30 a.m.

Agenda approved with additions of discussion led by Menerick about adding two Tesla auto charging stations. Peters made motion, Menerick seconded. Motion carried.

Minutes from the March 21, 2023 meeting approved as submitted. Menerick made motion, Fitzgerald seconded. Motion carried.

Discussion Items:

1. Custodial Needs and Staffing – Lidacis and Harrison presented on estimate to use capital improvements maintenance funds to complete a needed deep clean of the carpets, floors, upholstery, and parking garage power washing. This is in addition to the weekly service that will keep up the deep cleaning, as well as custodial staff. Committee agreed it was needed and will recommend to board at the regular meeting.
2. Update on Brooks Media Center – Peters updated committee on where in process LDL is with Library Design Assoc. We hope to begin process soon. Menerick presented ideas for Herman Miller Eames/Morris chairs – she will look into getting a couple free or at a deep discount. Menerick will also look into getting some Chihuly glass for Media Center. Peters will check with Kathy Osmun re: husband’s etched glass for a partition between computers and listening stations.
3. Update on Annual Maintenance Projects: Harrison updated committee on steps she and Lidacis are taking to follow recommendations for annual maintenance. They are on track and within the budget.
4. Program Room C as possible Maker/Artisan space. Peters talked about the Waander’s family who are interested in possibly funding a new Maker’s space in Program C. Brooks and Peters met with Amy Jeninga (daughter of the Waanders) and gave her a tour of the space. She spoke with her siblings and they would like to see and breakdown of costs and plans before making a decision. Harrison met with Ross Smith of WJE to discuss the project. It’s early stages but moving forward to getting an overall plan and estimate.
5. Tesla charging stations – Menerick proposed she write Tesla asking for two free stations for LDL’s parking lot. She will keep us posted.

Meeting adjourned – 11:55 a.m.

Respectfully submitted,

Ellen Peters

Executive Director