



Loutit District Library

Expanding Horizons. Enriching Minds. Engaging Community.

BOARD OF TRUSTEES MEETING

Date: Tuesday, February 1, 2022

Time: 5:30 p.m.

Place: **LOUITIT DISTRICT LIBRARY, PROGRAM ROOM A**

A G E N D A

1. CALL TO ORDER AND ROLL CALL

2. APPROVAL OF AGENDA

3. STAFF PRESENTATION – KATIE ALPHENAAR, UPDATE ON REFERENCE & INFORMATION

4. APPROVAL OF CONSENT AGENDA

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|---|-------------|
| A. Approve the regular meeting minutes of January 11, 2022 | Pages 3-5 |
| B. Approve General Fund Budget Amendment #1 | Page 6 |
| C. Local Government Retirement System Annual Report | Pages 7-9 |
| D. Approve the Check Register for Month of December 2021, in the amount of \$190,646.18 | Pages 10-11 |

5. PUBLIC COMMENT

6. TRUSTEE COMMENT

7. UNFINISHED BUSINESS

8. NEW BUSINESS

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| A. Consideration of a motion to establish a non-endowed fund with the Grand Haven Area Community Foundation, deposit \$5,000 of donated funds, and to authorize Board President Dave De Young, Board Treasurer Burton H. Brooks, and Board Secretary Mary Jane Belter to sign on behalf of the Library Board of Trustees | Pages 12-15 |
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9. TREASURER’S REPORT

- A. General Fund Financial Report as of December 31, 2021 Pages 16-20
- B. Maintenance Fund Financial Report as of December 31, 2021 Pages 21-22
- C. Debt Service A Fund Financial Report as of December 31, 2021 Pages 23-24
- D. Debt Service B Fund Financial Report as of December 31, 2021 Pages 25-26
- E. Bank Account Report as of December 31, 2021 Page 27

10. COMMITTEE REPORTS

- A. Building and Grounds
 - 1. Minutes from the meeting of January 25, 2022 Pages 28-29
- B. Executive
 - 1. Minutes from the meeting of January 25, 2022 Pages 30-31
- C. Finance
- D. Long-term Financial Planning
- E. Personnel
- F. Policy

11. DIRECTOR’S REPORT Pages 32-46

12. PRESIDENT’S REPORT

13. PUBLIC COMMENT

14. TRUSTEE COMMENT

15. NEXT REGULAR MEETINGS

- A. March 1, 2022, 5:30 p.m., LDL PROGRAM ROOM A
- B. April 5, 2022, 5:30 p.m., LDL PROGRAM ROOM A

16. ADJOURNMENT