



Loutit District Library

Expanding Horizons. Enriching Minds. Engaging Community.

BOARD OF TRUSTEES MEETING

Date: Tuesday, December 1, 2020

Time: 5:00 p.m.

Place: **ONLINE ZOOM MEETING DUE TO MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES ORDERS**

Join Zoom Meeting

<https://us02web.zoom.us/j/85790476241?pwd=SGhsUWpjbEZ3ZGJMblDoTHdLME85QT09>

Meeting ID: 857 9047 6241

Passcode: 010983

Find your local number: <https://us02web.zoom.us/j/85790476241?pwd=SGhsUWpjbEZ3ZGJMblDoTHdLME85QT09>

A G E N D A

1. CALL TO ORDER AND ROLL CALL
2. APPROVAL OF AGENDA
3. BROWNFIELD REDEVELOPMENT AUTHORITY PRESENTATION – PAT MCGINNIS
4. APPROVAL OF CONSENT AGENDA
 - A. Approve the regular meeting minutes of November 3, 2020 Pages 1-5
 - B. Approve October 2020 invoice payments in the amount of \$158,751.46 Pages 6-7
5. PUBLIC COMMENT
6. TRUSTEE COMMENT
7. UNFINISHED BUSINESS

8. NEW BUSINESS

- A. Consideration of a motion to approve revisions to the COVID-19 Preparedness and Response Plan Pages 8-14
- B. Consideration of a motion to approve revisions to the Library Reopening Policy Pages 15-24
- C. Consideration of a motion to approve the Fiscal Year 2019-2020, Annual Report Pages 25-31
- D. Consideration of a motion to contract with Mortimore Consulting, LLC for an employee benefits study in the amount of \$6,500 Pages 32-37
- E. Consideration of a motion to approve MERS Defined Contribution Plan Addendum Pages 38-44
- F. Consideration of a motion to approve MERS Defined Benefit Plan Addendum Pages 45-50
- G. Strategic Plan Review Pages 51-56

9. TREASURER’S REPORT

- A. General Fund Financial Report as of October 31, 2020 Pages 57-61
- B. Maintenance Fund Financial Report as of October 31, 2020 Pages 62-63
- C. Debt Service Fund A Financial Report as of October 31, 2020 Pages 64-65
- D. Debt Service Fund B Financial Report as of October 31, 2020 Pages 65.1 – 65.2
- E. Bank Account Report as of October 31, 2020 Page 66

10. COMMITTEE REPORTS

- A. Building and Grounds
- B. Executive Committee
 - 1. Minutes from the meeting of November 24, 2020 Pages 67-69
- C. Finance
- D. Personnel
- E. Policy

11. DIRECTOR’S REPORT

Pages 70-72

12. PRESIDENT’S REPORT

13. PUBLIC COMMENT

14. TRUSTEE COMMENT

15. NEXT REGULAR MEETINGS

- A. January 5, 2021, 5:00 p.m., ONLINE ZOOM MEETING
- B. February 2, 2021, 5:00 p.m., ONLINE ZOOM MEETING

16. ADJOURNMENT