



Loutit District Library

Expanding Horizons, Enriching Minds

BOARD OF TRUSTEES MEETING

Date: Tuesday, September 10, 2019

Time: 4:30 p.m.

Place: Loutit District Library Youth Program Room

AGENDA

1. **CALL TO ORDER AND ROLL CALL**
2. **APPROVAL OF AGENDA**
3. **ANNUAL AGENDA OUTLINE REVIEW** Pages 1-4
4. **INTRODUCTION OF NEW STAFF**
5. **APPROVAL OF CONSENT AGENDA**
 - A. Approve the August 6, 2019 meeting minutes Pages 5-8
 - B. Approve the August 22, 2019 special meeting minutes Pages 9-10
 - C. Approve July 2019 invoice payments in the amount of \$246,836.99 Pages 11-13
6. **PUBLIC COMMENT**
7. **TRUSTEE COMMENT**
8. **UNFINISHED BUSINESS**
 - A. Consideration of a motion to approve the Library's 2019 – 2022 Strategic Plan Pages 14-43
9. **NEW BUSINESS**
 - A. Consideration of a motion to approve a purchase offer for 715 Robbins Road Pages 44-53
 - B. Consideration of a motion to approve closing the library, Monday, November 11, 2019, to allow staff to attend an all-day customer service training session at the Kent District Library Service Center Pages 54-55
 - C. Consideration of a motion to go into closed session pursuant to Section 8 (a) of the Michigan Open Meetings Act to consider a periodic personnel evaluation of the library director at the request of the library director {Roll call vote}

- 10. **TREASURER'S REPORT**
 - A. General Fund Financial Report as of July 31, 2019 Pages 56-59
 - B. Maintenance Fund Financial Report as of July 31, 2019 Pages 60-61
 - C. Debt Service Fund Financial Report as of July 31, 2019 Pages 62-65
 - D. Bank Account Report as of July 31, 2019 Page 66

- 11. **COMMITTEE REPORTS**
 - A. Finance
 - B. Building and Grounds
 - C. Planning
 - D. Policy
 - E. Personnel
 - F. Property Sale Work Group
 - 1. Draft Minutes from the meeting of August 15, 2019 Page 67
 - 2. Draft Minutes from the meeting of August 30, 2019 Page 68

- 12. **DIRECTOR'S REPORT** Pages 69- 72

- 13. **PRESIDENT'S REPORT**

- 14. **PUBLIC COMMENT**

- 15. **TRUSTEE COMMENT**

- 16. **NEXT REGULAR MEETINGS**
 - A. October 1, 2019, 4:30 p.m., LDL Program Room B
 - B. November 5, 2019, 4:30 p.m., LDL Program Room B

- 17. **ADJOURNMENT**