



Loutit District Library

Expanding Horizons, Enriching Minds. Engaging Community.

BOARD OF TRUSTEES MEETING

Date: Tuesday, September 1, 2020

Time: 4:30 p.m.

Place: **ONLINE ZOOM MEETING DUE TO MICHIGAN EXECUTIVE ORDER 2020-160**

Topic: Library Board Meeting

Time: Sep 1, 2020 04:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/87502300283?pwd=MXRwMFAvNGhUSFFiRGRITk51Yk5Edz09>

Meeting ID: 875 0230 0283

Passcode: 288181

One tap mobile

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AGENDA

1. **CALL TO ORDER AND ROLL CALL**
2. **APPROVAL OF AGENDA**
3. **STAFF PRESENTATION – CHELSEA MCCOY, MARKETING COMMITTEE UPDATE**
4. **APPROVAL OF CONSENT AGENDA**

407 Columbus Avenue, Grand Haven, MI 49417
Phone (616) 850-6900 ~ www.loutitlibrary.org

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|-----|---|-------------|
| A. | Approve the August 4, 2020 meeting minutes | Pages 3-7 |
| B. | Approve July 2020 invoice payments in the amount of \$206,699.03 | Pages 8-10 |
| 5. | PUBLIC COMMENT | |
| 6. | TRUSTEE COMMENT | |
| 7. | UNFINISHED BUSINESS | |
| 8. | NEW BUSINESS | |
| A. | Consideration of a motion to go into closed session pursuant to Section 8 (a) of the Michigan Open Meetings Act to consider a periodic personnel evaluation of the library director at the request of the library director {Roll call vote} | |
| B. | Consideration of a motion to approve a Memorandum of Agreement Between Loutit District Library and Grand Haven Area Public Schools (GHAPS) for the purpose of providing library cards to all GHAPS students | Pages 11-15 |
| 9. | TREASURER'S REPORT | |
| A. | General Fund Financial Report as of July 31, 2020 | Pages 16-19 |
| B. | Maintenance Fund Financial Report as of July 31, 2020 | Pages 20-21 |
| C. | Debt Service Fund Financial Report as of July 31, 2020 | Pages 22-25 |
| D. | Bank Account Report as of July 31, 2020 | Page 26 |
| 10. | COMMITTEE REPORTS | |
| A. | Building and Grounds | |
| B. | Executive Committee | |
| 1. | Minutes from the meeting of August 25, 2020 | Pages 27-31 |
| C. | Finance | |
| D. | Personnel | |
| 1. | Minutes from the Meeting of August 13, 2020 | Pages 32-33 |
| E. | Policy | |
| 11. | DIRECTOR'S REPORT | Pages 34-36 |
| 12. | PRESIDENT'S REPORT | |
| 13. | PUBLIC COMMENT | |
| 14. | TRUSTEE COMMENT | |
| 15. | NEXT REGULAR MEETINGS | |
| A. | October 6, 2020, 4:30 p.m., LDL Program Room A | |
| B. | November 3, 2020, 4:30 p.m., LDL Program Room A | |
| 16. | ADJOURNMENT | |