



Loutit District Library

Expanding Horizons. Enriching Minds. Engaging Community.

BOARD OF TRUSTEES MEETING

Date: Tuesday, August 3, 2021

Time: 5:30 p.m.

Place: **Loutit District Library Program Room B**

AGENDA

1. **CALL TO ORDER AND ROLL CALL**
2. **APPROVAL OF AGENDA**
3. **APPROVAL OF CONSENT AGENDA**
 - A. Approve the July 6, 2021 annual meeting minutes Pages 3-8
 - B. Approve June 2021 invoices in the amount of \$183,116.64 Pages 9-10
 - C. Authorization of Banks and Credit Unions Pages 11-14
4. **PUBLIC COMMENT**
5. **TRUSTEE COMMENT**
6. **UNFINISHED BUSINESS**
7. **NEW BUSINESS**
 - A. Consideration of a motion to approve the President's appointments to Standing Committees Page 15
 - B. Consideration of a motion to approve job description changes to Librarian -- Programming and Marketing position Pages 16-20
 - C. Consideration of a motion to go into closed session at the request of the library director pursuant to Section 8 (a) of the Michigan Open Meetings Act to consider a periodic personnel evaluation of the library director {Roll call vote}

- 8. **TREASURER'S REPORT**
 - A. General Fund Financial Report as of June 30, 2021 (unaudited) (separate)
 - B. Maintenance Fund Financial Report as of June 30, 2021 (unaudited) Pages 21-22
 - C. Debt Service Fund A Financial Report as of June 30, 2021 (unaudited) Pages 23-24
 - D. Debt Service Fund B Financial Report as of June 30, 2021 (unaudited) Pages 25-26
 - E. Bank Account Report as of June 30, 2021 (unaudited) Page 27

- 9. **COMMITTEE REPORTS**
 - A. Executive Committee
 - 1. Minutes from the July 27 meeting Pages 28-29
 - B. Finance
 - 2. Minutes from the July 20 joint meeting of the Finance and Personnel committees Pages 30-31
 - C. Building and Grounds
 - D. Policy
 - E. Personnel

- 10. **DIRECTOR'S REPORT** Pages 32-33

- 11. **PRESIDENT'S REPORT**

- 12. **PUBLIC COMMENT**

- 13. **TRUSTEE COMMENT**

- 14. **NEXT REGULAR MEETINGS**
 - A. September 7, 2021, 5:30 p.m., LDL Program Room A
 - B. October 5, 2021, 5:30 p.m., LDL Program Room A

- 15. **ADJOURNMENT**