



# Loutit District Library

Expanding Horizons. Enriching Minds. Engaging Community.

## BOARD OF TRUSTEES MEETING

Date: Tuesday, August 4, 2020

Time: 4:30 p.m.

Place: **ONLINE ZOOM MEETING DUE TO LIBRARY CLOSURE**

Join Zoom Meeting

<https://us02web.zoom.us/j/83045606577?pwd=V1lZUDg3M0w3TWkvK0VhZ2Qrd1dFZz09>

Meeting ID: 830 4560 6577

Passcode: 288365

One tap mobile

+13017158592,,83045606577#,,,,,0#,,288365# US (Germantown)

+13126266799,,83045606577#,,,,,0#,,288365# US (Chicago)

Dial by your location

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

Meeting ID: 830 4560 6577

Passcode: 288365

Find your local number: <https://us02web.zoom.us/u/kb1eCvzQsn>

## AGENDA

1. **CALL TO ORDER AND ROLL CALL**
2. **APPROVAL OF AGENDA**
3. **ANNUAL AGENDA OUTLINE REVIEW**

Pages 4-7

4. **APPROVAL OF CONSENT AGENDA**
  - A. Approve the July 7, 2020 annual meeting minutes Pages 8-13
  - B. Approve June 2020 invoices in the amount of \$136,699.55 Pages 14-15
  - C. Authorization of Banks and Credit Unions Pages 16-19
  
5. **PUBLIC COMMENT**
  
6. **TRUSTEE COMMENT**
  
7. **UNFINISHED BUSINESS**
  
8. **NEW BUSINESS**
  - A. Consideration of a motion to approve the President’s appointments to Standing Committees Page 20-23
  - B. Consideration a motion to approve job description changes to Library Assistant II, Reference & Information/Media Page 24-25
  - C. Consideration of a motion to add a 24-hour per week Library Assistant II position for Reference & information and eliminate a 20-hour per week Library Aide II position Page 24-25
  - D. Consideration of a motion to amend the Library Reopening Policy Pages 26-34
  - E. Consideration of a motion to approve the purchase of UV light emitting devices for high use, multi-user keyboards and touch screen monitors Pages 35-36
  
9. **TREASURER’S REPORT**
  - A. General Fund Financial Report as of June 30, 2020 (unaudited) Pages 37-41
  - B. Maintenance Fund Financial Report as of June 30, 2020 (unaudited) Pages 42-43
  - C. Debt Service Fund A Financial Report as of June 30, 2020 (unaudited) Pages 44-45
  - D. Debt Service Fund B Financial Report as of June 30, 2020 (unaudited) Pages 46-47
  - E. Bank Account Report as of June 30, 2020 (unaudited) Page 48
  
10. **COMMITTEE REPORTS**
  - A. Finance
  - B. Building and Grounds
  - C. Planning
  - D. Policy
  - E. Personnel
  
11. **DIRECTOR’S REPORT** Pages 49-51
  
12. **PRESIDENT’S REPORT**
  
13. **PUBLIC COMMENT**
  
14. **TRUSTEE COMMENT**

**15. NEXT REGULAR MEETINGS**

- A. September 1, 2020, 4:30 p.m., LDL Program Room A
- B. October 6, 2020, 4:30 p.m., LDL Program Room A

**16. ADJOURNMENT**