



Loutit District Library

Expanding Horizons. Enriching Minds. Engaging Community.

BOARD OF TRUSTEES MEETING

Date: Tuesday, May 4, 2021

Time: 5:00 p.m.

Place: **ONLINE ZOOM MEETING DUE OTTAWA COUNTY EMERGENCY DECLARATION**

Join Zoom Meeting

<https://us02web.zoom.us/j/87528529042>

Meeting ID: 875 2852 9042

AGENDA

1. CALL TO ORDER AND ROLL CALL

2. APPROVAL OF AGENDA

3. STAFF PRESENTATION – AMY BAILEY, HEAD OF REFERENCE & INFORMATION

4. APPROVAL OF CONSENT AGENDA

- | | |
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| A. Approve the March 2, 2021 regular meeting minutes | Pages 3-6 |
| B. Approve February 2021 invoice payments in the amount of \$126,293.84 | Pages 7-8 |
| C. Approve March 2021 invoice payments in the amount of \$157,791.14 | Pages 9-10 |
| D. Approve General Fund Budget Amendment # 2 with revenue increase of \$8,191 and expenditure increase of \$19,186 | Page 11 |
| E. Approve Debt Service A Budget Amendment # 1 with revenue increase of \$138 and expenditure increase of \$65 | Page 12 |
| F. Approve Debt Service B Budget Amendment # 1 with revenue increase of \$50 and expenditure increase of \$50 | Page 13 |

5. PUBLIC COMMENT

6. TRUSTEE COMMENT

7. UNFINISHED BUSINESS

8. NEW BUSINESS

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|---|-------------|
| A. Consideration of a motion to approve and adopt a two-year Technology Plan covering the period July 1, 2021 – June 30, 2023 | Pages 14-29 |
| B. Consideration of a motion to accept a donation of an art print by Michigan artist Jeanne Rockett | Pages 30-34 |

- C. Consideration of a motion to approve a resolution authorizing a grant application to the Michigan Township Participating Plan, Risk Reduction Grant Program, in the amount of \$2,148 to purchase twelve Motorola CLS1410 walkie-talkies for staff and visitor security and service Pages 35-43

9. TREASURER’S REPORT

- A. General Fund Financial Report as of February 28, 2021 Pages 44-45
- B. Maintenance Fund Financial Report as of February 28, 2021 Pages 46-48
- C. Debt Service Fund Financial Report as of February 28, 2021 Pages 49-54
- D. Bank Account Report as of February 28, 2021 Page 55
- E. General Fund Financial Report as of March 31, 2021 Pages 56-60
- F. Maintenance Fund Financial Report as of March 31, 2021 Pages 61-63
- G. Debt Service Fund Financial Report as of March 31, 2021 Pages 64-66
- H. Bank Account Report as of March 31, 2021 Page 67

10. COMMITTEE REPORTS

- A. Finance
 - 1. Minutes from the March 31, 2021, joint meeting of the Finance and Personnel Committees Pages 68-69
- B. Building and Grounds
- C. Executive Committee
 - 1. Minutes from the April 6, 2021, Executive Committee Meeting Pages 70-71
 - 2. Minutes from the April 27, 2021, Executive Committee Meeting Pages 72-73
- D. Policy
- E. Personnel

11. DIRECTOR’S REPORT

Pages 74-76

12. PRESIDENT’S REPORT

13. PUBLIC COMMENT

14. TRUSTEE COMMENT

15. NEXT REGULAR MEETINGS

- A. Tuesday, June 1, 2021, 5:00 p.m., ONLINE ZOOM MEETING
- B. ANNUAL MEETING, Tuesday, July 6, 2021, 5:00 p.m., ONLINE ZOOM MEETING

16. ADJOURNMENT