BOARD OF TRUSTEES MEETING

Date:    Tuesday, October 6, 2020  
Time:    4:30 p.m.  
Place:   ONLINE ZOOM MEETING DUE TO MICHIGAN EXECUTIVE ORDERS

Join Zoom Meeting  
https://us02web.zoom.us/j/81161715669?pwd=YkJseW9ybElHQVB2a3hzZkJOdVltQT09

Meeting ID: 811 6171 5669  
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A G E N D A

1. CALL TO ORDER AND ROLL CALL

2. APPROVAL OF AGENDA

3. APPROVAL OF CONSENT AGENDA
   A. Approve the meeting Minutes of September 1, 2020  
   B. Approve the Check Register for Month of August 2020, in the amount of $183,050.87

4. PUBLIC COMMENT

5. TRUSTEE COMMENT

6. UNFINISHED BUSINESS
7. NEW BUSINESS
   A. Consideration of a motion to approve the purchase of a 20 drawer library holds pickup locker for the garage  Pages 9-34
   B. Consideration of a motion to amend the Library Reopening Policy, expanding library open hours  Pages 35-43
   C. Consideration of a motion to amend the COVID-19 Preparedness and Response Plan  Pages 44-49
   D. Consideration of a motion to terminate a contract for HVAC service with Trane and accept a contract for HVAC service with Van Dyken Mechanical  Pages 50-74
   E. Consideration of a motion to close the library on Wednesday, November 11 for staff development training  Pages 75-76
   F. Consideration of a motion to approve updated bank account authorized signers list, designating John Martin, Sara Derdowski and Michelle Moore as authorized signees on all bank accounts  Page 77
   G. Consideration of a motion to approve Van Dyken Mechanical’s proposal for chiller refrigerant repairs in the amount of $6,325  Pages 78-79

8. TREASURER’S REPORT
   A. General Fund Financial Report as of August 31, 2020  Pages 80-83
   B. Maintenance Fund Financial Report as of August 31, 2020  Pages 84-85
   D. Bank Account Report as of August 31, 2020  Page 90

9. COMMITTEE REPORTS
   A. Finance
   B. Building and Grounds
      1. Minutes from the meeting of September 24, 2020  Pages 91-94
   C. Executive Committee
      1. Minutes from the meeting of September 29, 2020  Pages 95-98
   D. Policy
   E. Personnel

10. DIRECTOR’S REPORT  Pages 99-101

11. PRESIDENT’S REPORT

12. PUBLIC COMMENT

13. TRUSTEE COMMENT

14. NEXT REGULAR MEETINGS
   A. November 3, 2020, 4:30 p.m., LDL Program Room A
   B. December 1, 2020, 4:30 p.m., LDL Program Room A

15. ADJOURNMENT