



Loutit District Library
Expanding Horizons. Enriching
Minds. Engaging Community.

BOARD OF TRUSTEES - SPECIAL MEETING

Date: Tuesday, April 22, 2025

Time: 4:30 p.m.

Place: Loutit District Library, Program Room B

A G E N D A

- 1. CALL TO ORDER AND ROLL CALL**
- 2. APPROVAL OF AGENDA**
- 3. PUBLIC COMMENT**
- 4. TRUSTEE COMMENT**
- 5. DISCUSSION RE: WAANDERS MAKER SPACE DESIGN WORK AND CONSTRUCTION RFPS**
- 6. MOTION TO SELECT ARCHITECT FROM BIDS AND PROCEED WITH WAANDERS MAKER SPACE DESIGN PLAN**
- 7. MOTION TO POST REQUEST FOR PROPOSALS FOR GENERAL CONTRACTOR CONSIDERATION AFTER DESIGN PLAN HAS BEEN COMPLETED AND APPROVED**
- 8. TRUSTEE COMMENT**
- 9. ADJOURNMENT**
- 10. NEXT REGULAR MEETING:**
Board Meeting: May 13, 2025 at 5:00 p.m.

**Loutit District Library
Board of Trustees**

Public Comment Guidelines for LDL Board and Committee Meetings

The agenda for each regular meeting designates two "Public Comment" opportunities for individuals or groups wishing to address the Board. During these times community members are invited to publicly comment on any library-related topic, whether or not it appears on the agenda. For the sake of order, we ask that public statements, presentations, or reports be made only during these times in the meeting. A board member may ask the person making a comment to clarify his/her thoughts, but at no time is a board member or employee obligated to immediately respond to the person making comment.

To facilitate this process, please adhere to the following guidelines. Citizens wishing to speak must:

1. Be recognized by the chair.
2. Clearly state his/her name, address, and the subject of the comment.
3. At the discretion of the chair, limit their time to three minutes.
4. Comment only once per public comment portion of the Agenda.
5. Direct all comments to the Board chair.

The Board will not allow the following and will respectfully interrupt and ask the person speaking to cease:

1. Public comments directed to any employee of the district or to anyone else in the audience.
2. Debates with people making comments.
3. Inappropriate comments (unrelated to the agenda or to the activities of the board or library) or of a personal nature attacking any board member or any employee of the library or their job performance. Comments of this nature must be submitted in writing to the board and can be reviewed in a closed session or open session at a later date, at the discretion of the person to whom the complaint is directed.

Persons wishing to make public comment and requesting a response should submit their questions in writing to the chair, along with contact information. The board chair will then deliver that statement to the appropriate person for a thorough review and possible answers. Contact will be made either in writing or in person.