



**Loutit District Library**  
**Expanding Horizons. Enriching Minds. Engaging Community.**

**BOARD OF TRUSTEES MEETING**

Date: Tuesday, June 09, 2026  
 Time: 4:30 p.m. Regular Board Meeting  
 Place: Loutit District Library, Program Room B

**AGENDA**

**1. REGULAR BOARD MEETING: CALL TO ORDER AND ROLL CALL**

**2. APPROVAL OF AGENDA**

**3. PUBLIC HEARING: PROPOSED FISCAL YEAR 2026-2027 LIBRARY MILLAGE RATES**

Pages 1

- A. Open
- B. Discussion
- C. Close

**4. PUBLIC HEARING: PROPOSED FISCAL YEAR 2026-2027 LIBRARY BUDGET**

Pages 2-33

- A. Open
- B. Discussion
- C. Close

**5. APPROVAL OF CONSENT AGENDA**

A. Approve the regular meeting minutes of May 12,2026

Pages 34-38

B. Approve the following Purchase Orders for FY 2026/27: \$ 889,138.00

PO	Name	Amount
2550	Priority Health for FY 2026/27 Insurance Premiums	\$235,000.00
2551	Lakeland Library Cooperative Services FY 2026/27	\$27,000.00
2552	City of Grand Haven Finance, BS&A, & HR Services FY 2026/27	\$96,300.00
2553	Vredeveld Haefner LLC for June 30, 2026, Auditing Services	\$7,500.00
2554	Overdrive FY 2026/27 for Cooperative shared E-Books	\$35,000.00
2555	Overdrive Advantage (our patrons first) E-Books FY 2026/27	\$35,000.00
2564	Other downloadable eBooks/Audiobooks/Videos FY 2026/27	\$36,000.00
2556	BHS Insurance for Property & Liability Insurance FY 2026/27	\$19,288.00
2557	GHAPS Technology Services contract through 06/30/2027	\$53,000.00
2558	Spring Lake District Library – Share of Ferrysburg Penal Fines	\$12,000.00

2559	Howard Miller Library – Zeeland School District	\$61,000.00
2560	Dykstra – Landscape Services (Snow Removal & Lawn Care) FY 2026/27	\$17,500.00
2561	Michigan Gas Utilities FY 2026/27	\$25,000.00
2562	City of Grand Haven Board of Light & Power FY 2026/27	\$90,000.00
2566	Envisionware Service and Software Licensing FY 2026/27	\$ 6,000.00
2567	Foster Swift Collins & Smith PC Legal Services FY 2026/27	\$5,000.00
2568	Kanopy, LLC Electronic Database FY 2026/27	\$7,000.00
2569	Delta Dental for FY 2026/27 Insurance Premiums	\$24,000.00
2570	Verizon Wireless FY 2026/27	\$4,750.00
2571	OAISD Internet and Mobile Hotspots Data – FY 2026/27	\$6,600.00
2572	Van Dyken Mechanical for HVAC Services – FY 2026/27	\$12,700.00
2573	City of Grand Haven – Water Utilities FY 2026/27	\$8,500.00
2574	Z’s Green Clean	\$65,000.00

**6. PUBLIC COMMENT**

*This is the time when members of the audience may address the Library Board of Trustees regarding any topic, including items on the agenda. Please limit your remarks to no more than three minutes. When addressing the Library Board of Trustees, please state your name, address, and the subject of the comment.*

**7. TREASURER’S REPORT**

- A. Balance Sheet Reports as of May 31, 2026 Pages 39-43
- B. Revenue and Expenditure Reports as of May 31, 2026 Pages 44-50
- C. Cash Summary Reports as of May 31, 2026 Page 51
- D. Check Register as of May 31, 2026 Pages 52-53
- E. **Approve May invoice payments in the amount of \$ 250,452.09** Page 53
- F. May FNBO Credit Card Payments: Check #1889(E) \$ 2,914.06 & #1897(E) \$ 9,350.36 Page 54

**8. TRUSTEE COMMENT**

**9. UNFINISHED BUSINESS**

**10. NEW BUSINESS**

- A. Motion to approve a resolution to set the 2026 property tax levy for operating purposes at .9243 mill and the supplemental millage at .1529, and to set the 2025 property tax levy for debt retirement purposes at .1150 mill Page 55
- B. Motion to approve a resolution to adopt a Budget for Loutit District Library for the 2026-2027 Fiscal Year and to appropriate funds for said purposes, as follows: Pages 56-57

	Revenue	Expenditure
General Fund	4,037,840	4,036,265
Maintenance Fund	18,000 projected	255,000
Debt Service A Fund	346,120	473,950
Debt Service B Fund	329,600	329,600

- C. Consideration of a motion to establish the following annual compensation rates for full-time employees opting out of the library's health insurance plan, pursuant to section 11.1a, Insurance Waiver, of the library's Personnel Policy:
  - Family Coverage \$1,000
  - Double Coverage \$750
  - Single Coverage \$500These payments are distributed bi-weekly as part of the employee's pay.

- D. Appoint Board of Trustee Officers for FY2026-2027

Page 58

**11. COMMITTEE REPORTS**

- A. **Finance Committee** – No Meeting
- B. **Building and Grounds Committee** - No Meeting
- C. **Ad hoc Committee for Waanders' Maker Space / Art Studio**
  - A. Update on Ribbon-cutting event in Director's Report. Motion to Dissolve Committee.
- D. **Ad hoc Committee to review Bylaws (Collins, Harrison, Sanchez) – had last meeting**
  - A. Bylaws Completed. Motion to Dissolve Committee.

**12. DIRECTOR'S REPORT**

Pages 59-63

**13. PRESIDENT'S REPORT**

**14. PUBLIC COMMENT**

**15. TRUSTEE COMMENT**

**16. NEXT REGULAR BOARD MEETING:**

July 14, 2026 - Program Room B

**17. ADJOURNMENT**

**Loutit District Library**

**Board of Trustees**

**Public Comment Guidelines for LDL Board and Committee Meetings**

The agenda for each regular meeting designates two "Public Comment" opportunities for individuals or groups wishing to address the Board. During these times community members are invited to publicly comment on any library-related topic, whether or not it appears on the agenda. For the sake of order, we ask that public statements, presentations, or reports be made only during these times in the meeting. A board member may ask the person making a comment to clarify his/her thoughts, but at no time is a board member or employee obligated to immediately respond to the person making comment.

To facilitate this process, please adhere to the following guidelines. Citizens wishing to speak must:

1. Be recognized by the chair.
2. Clearly state his/her name, address, and the subject of the comment.
3. At the discretion of the chair, limit their time to three minutes.
4. Comment only once per public comment portion of the Agenda.
5. Direct all comments to the Board chair.

The Board will not allow the following and will respectfully interrupt and ask the person speaking to cease:

1. Public comments directed to any employee of the district or to anyone else in the audience.
2. Debates with people making comments.
3. Inappropriate comments (unrelated to the agenda or to the activities of the board or library) or of a personal nature attacking any board member or any employee of the library or their job performance. Comments of this nature must be submitted in writing to the board and can be reviewed in a closed session or open session at a later date, at the discretion of the person to whom the complaint is directed.

Persons wishing to make public comment and requesting a response should submit their questions in writing to the chair, along with contact information. The board chair will then deliver that statement to the appropriate person for a thorough review and possible answers. Contact will be made either in writing or in person.